

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK
February 9, 2016
1:00 pm**

- A. ADOPTION OF AGENDA
- B. DELEGATIONS
- C. MINUTES
 - (1) Council Meeting Minutes
 - Minutes of January 26, 2016
- D. UNFINISHED BUSINESS
- E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS
 - (1) **Operations**
 - a) Capital Project North Burmis Road Intersection
 - Report from Director of Operations, dated February 4, 2016
 - b) Emergency Repair Bridge File 6906 – Burmis Lake Twp Rd 7-2
 - Report from Director of Operations, dated February 4, 2016
 - c) Operations Report
 - Report from Director of Operations, dated February 4, 2016
 - (2) **Planning and Development**

Nil
 - (3) **Finance and Administration**
 - a) Statement of Cash Position
 - For month ending January 2016
 - (4) **Municipal**
 - a) Chief Administrative Officer's Report
 - Report from CAO, dated February 4, 2016
- F. CORRESPONDENCE
 - (1) **Action Required**
 - a) Request for Support - Alberta Community Partnership (ACP) 2016 Grant
 - Email from Alberta SouthWest, dated February 1, 2016
 - b) Request for Support – Fire and Emergency Services Dispatch Integration Project
 - Email from City of Lethbridge, dated January 29, 2016
 - c) Water Body Setback Modeling Workshop
 - Email from Oldman River Regional Services Commission, dated February 4, 2016
 - (2) **For Information**
 - a) Municipal Sustainability Initiative
 - Letter from Municipal Affairs, dated January 6, 2016
- G. COMMITTEE REPORTS / DIVISIONAL CONCERNS
 - Councillor Quentin Stevick – Division 1
 - Councillor Fred Schoening – Division 2

Councillor Garry Marchuk – Division 3

- Cardston County Internet
- Email from Town of Pincher Creek, dated January 29, 2016
- Alberta Southwest
- Bulletin February 2016

Reeve Brian Hammond - Division 4

Councillor Terry Yagos – Division 5

H. IN-CAMERA

- (1) Legal
- (2) Legal
- (3) Legal
- (4) Legal
- (5) Legal
- (6) Land

I. NEW BUSINESS

J. ADJOURNMENT

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
JANUARY 26, 2016

8612

The Meeting of the Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 26, 2016, in the Council Chambers of the Municipal District Building, Pincher Creek, Alberta.

PRESENT Deputy Reeve Terry Yagos, Councillors Quentin Stevick, Fred Schoening and Garry Marchuk

ABSENT Reeve Brian Hammond

STAFF Chief Administrative Officer Wendy Kay, Director of Finance and Administration Mat Bonertz, Director of Operations Leo Reedyk, Director of Development and Community Services Roland Milligan, Finance Manager Janene Felker and Executive Assistant Tara Cryderman

Deputy Reeve Yagos called the Council Meeting to order, the time being 1:00 pm.

A. ADOPTION OF AGENDA

Councillor Garry Marchuk 16/032

Moved that the Council Agenda for January 26, 2016, be amended, the amendments as follows:

- Addition to New Business I(1) – Letter to Oldman River Regional Services Commission, regarding Subdivision Fees;
- Addition to New Business I(2) – Letter to Oldman River Regional Services Commission, regarding Manpower and the Completion of Projects;
- Addition to New Business I(3) – Email from Cardston County, dated January 26, 2016, regarding ACP grant for a weed study;
- Addition to New Business I(4) - Waterton Front Broadband Infrastructure Project

And that the agenda be approved, as amended.

Carried

B. DELEGATIONS

(1) Waterton Front Broadband Infrastructure Project

Barney Reeves, Mayor of Waterton Park, appeared as a delegation to speak to the Alberta Community Partnership Grant Application for the Southern Area of the MD and Waterton Park.

The MD is being requested to consider supporting a grant application, as well as providing a \$10,000 cash contribution, for the Waterton Front Broadband Infrastructure Project.

The number of residents that will benefit from this initial build was discussed. There would be approximately 12 residents within the area.

The area of service was discussed.

Future expansion of this service was discussed.

Future towers north into the MD was discussed.

The cost to the subscriber was discussed. The average cost would be \$70 per month, plus equipment purchase fee of approximately \$250.

Cell towers were discussed. Some areas do not receive cell signals. Other towers would need to be installed.

A tower will be installed at the Prince of Wales, which will help with the service.

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C. MINUTES

(1) Special Council Meeting Minutes

Councillor Garry Marchuk 16/033

Moved that the Special Council Meeting Minutes of January 18, 2016, be approved as presented.

Carried

(2) Special Council Meeting Minutes

Councillor Fred Schoening 16/034

Moved that the Special Council Meeting Minutes of January 18, 2016, be approved as presented.

Carried

(3) Council Meeting Minutes

Councillor Quentin Stevick 16/035

Moved that the Council Meeting Minutes of January 12, 2016, be approved as presented.

Carried

D. UNFINISHED BUSINESS

There was no Unfinished Business to discuss.

E. CHIEF ADMINISTRATOR OFFICER'S (CAO) REPORTS

(1) Operations

a) Capital Purchase Grader Mower

Councillor Quentin Stevick 16/036

Moved that the report from the Director of Operations, dated January 19, 2016, regarding Capital Purchase Grader Mower, be received;

And that Council authorize the purchase of the new Capital Industries mower for \$66,300, including freight and installation, with funding coming from Public Works Capital Reserve (Account No. 6-12-0-762-6760).

Carried

b) Offer to Purchase 2006 Terex Scraper

Councillor Garry Marchuk 16/037

Moved that the report from the Director of Operations, dated January 20, 2016, regarding the offer to purchase the 2006 Terex Scraper, be received;

And that Council authorize the sale of the 2006 Terex Scraper to the Municipal District of Taber, with the proceeds being put into the Public Works Capital Equipment Reserve (Account No. 6-12-0-762-6760).

Carried

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c) Operations Report

Councillor Quentin Stevick 16/038

Moved that the Operations Report for the period of January 6, 2016 to January 21, 2016 be received as information.

Carried

(2) Planning and Development

a) Notice Prior to Registration of a Conservation Easement – Reno and Corine Welsch

Councillor Garry Marchuk 16/039

Moved that the report from the Director of Development and Community Services, dated January 18, 2016, regarding the notice prior to registration of a conservation easement for Reno and Corine Welsch, be received;

And that Council acknowledge the receipt of the Notice Prior to Registration of the Conservation Easement for the following parcels:

- N ½ 23-8-30 W4M
- SE 13-8-1 W5M
- SE 12-8-1 W5M
- 26-8-30 W4M
- W ½ 25-8-30 W4M
- S ½ 16-8-30 W4M
- S ½ 35-8-30 W4M
- NW 24-8-30 W4M
- NE 34-8-30 W4M
- N ½ 35-8-30 W4M
- SW 12-8-1 W5M
- Ptn. NE 11-8-1 W5M
- NE 11-8-1 W5M
- Ptn. NW 12-8-1 W5M
- Ptn. NW 12-8-1 W5M

And further that Council waive the 60-day notice period prior to registration of the Conservation Easement.

Carried

(3) Finance

Nil

(4) Municipal

a) Kilometric Rates

Councillor Garry Marchuk 16/040

Moved that the report from the Chief Administrative Officer, dated January 19, 2016, regarding kilometric rates, be received;

And that Council waive Policy 119 and Appendix 'A';

And further that the 2016 Kilometric rate be set at 50 cents per kilometre.

Carried

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b) Castle Mountain

Councillor Garry Marchuk 16/041

Moved that a letter be forwarded to the Minister of Environment requesting their serious consideration in designating Castle Mountain Resort as a four season facility, with guidelines that would best protect the ecosystem;

And that Administration be requested to arrange for a meeting with the Minister, at the upcoming AAMDC Conference being held in March.

Carried

c) Recreation Facilities

Councillor Fred Schoening 16/042

Moved that Council advise the Town of Pincher Creek Facilities Committee, that due to required funding for infrastructure projects within the MD of Pincher Creek, that the MD of Pincher Creek is not able to consider funding for new recreation facilities at this time.

Carried

d) CAO Report

Councillor Garry Marchuk 16/043

Moved that Council receive for information, the Chief Administrative Officer's report for the period of January 8, 2016 to January 21, 2016.

Carried

F. CORRESPONDENCE

1. For Action

Nil

2. For Information Only

Councillor Quentin Stevick 16/044

Moved that the following be received as information:

- (1) Foothills Little Bow Letter to AAMDC Board of Directors
 - Email from Municipal District of Taber, dated January 19, 2016
- (2) Pincher Creek Library Agreement
 - Email from Village of Cowley, dated January 19, 2016
- (3) Follow Up Thank You Letter from STARS Air Ambulance
 - Email from STARS, dated January 12, 2016

Carried

G. COMMITTEE REPORTS

Councillor Quentin Stevick – Division 1

- Nothing to report

Councillor Fred Schoening – Division 2

- Agricultural Services Board Meeting Minutes
- Draft Minutes of January 7, 2016
- Upcoming Solar Energy Workshop, February 2, 2016

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Councillor Garry Marchuk – Division 3

- Alberta Southwest
- Bulletin January 2016
- Minutes of December 2, 2015
- Beaver Mines Community Association Meeting
- Approval of proposed modified pathway design
- Pincher Creek Foundation
- Tradeshow – April 25-27, 2016 in Red Deer

Councillor Quentin Stevick

16/045

Moved that Councillor Garry Marchuk, as a member of the Pincher Creek Foundation Design Team, be authorized to attend the trade show in Red Deer, scheduled for April 25-27, 2016, with the funding coming from Council Delegate Fees (Account No. 2-11-0-151-2151).

Carried

Reeve Brian Hammond - Division 4

- Not Present

Councillor Terry Yagos – Division 5

- Crowsnest Pass / Pincher Creek Landfill Association
- Minutes of November 25, 2015
- Bridge construction – Burmis lake
- Beaver Mines Community Association
- Park Clean Up Day – May 7, 2016; 12:00 pm

Councillor Fred Schoening

16/046

Moved that the committee reports be received as information.

Carried

H. IN-CAMERA

Councillor Fred Schoening

16/047

Moved that Council and Staff move In-Camera, the time being 1:41 pm.

Carried

Councillor Garry Marchuk

16/048

Moved that Council and Staff move out of In-Camera, the time being 2:09 pm.

Carried

I. NEW BUSINESS

(1) Oldman River Regional Services Commission - Subdivision Fees

Councillor Fred Schoening

16/049

Moved that the Oldman River Regional Services Commission Committee member be authorized to request a discussion of the current Subdivision Fee Schedule, at the next committee meeting.

Carried

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(2) Manpower and Completion of Projects

Councillor Garry Marchuk 16/050

Moved that Administration be directed to forward a letter to Oldman River Regional Services Commission, regarding our concerns with manpower, and the completion of identified outstanding projects.

Carried

(3) Alberta Community Partnership Program Grant – Weed Survey – Cardston County

Councillor Quentin Stevick 16/051

Moved that the email from Cardston County, dated January 26, 2016, regarding the Alberta Community Partnership Program Grant, be received;

And that the MD provide a letter of support to Cardston County, with respect to their grant application for a Weed Survey, along the rivers, including the Waterton River.

Carried

(4) Waterton Front Broadband Infrastructure Project

Councillor Garry Marchuk 16/052

THAT Council authorizes the Municipal District of Pincher Creek No. 9, to participate in the application for the “Waterton Front Wi-Fi” project, submitted by Improvement District No. 4 (Waterton Lakes National Park), under the Intermunicipal Collaboration component of the Alberta Community Partnership Program;

And that Council approve an expenditure of \$10,000 towards this project, with the funds coming from Mill Rate Stabilization Reserve (Account No. 6-12-0-723-6710), should the grant be obtained.

Carried

(5) Recreational Lease No. REC 2348, Pt. SE 14-7-3 W5M

Councillor Fred Schoening 16/053

Moved that the MD renew Recreational Lease No. REC 1248, Pt. SE 14-7-3 W4M, for 10 years;

And that the MD attempt to find a third party to sublet the lease to, for the maintenance and upkeep of the parcel, and able to obtain their own liability insurance.

Carried

(6) Rental of Portion of North ½ 11-7-29 W4M

Councillor Quentin Stevick 16/054

Moved that the lease on the North ½ 11-7-29 W4M be renewed for 10 years, provided that the Lessee be responsible for weed control, brush management and fencing of the parcel, at the Lessee’s expense;

And that the Agricultural Fieldman be instructed to perform a yearly inspection to ensure these conditions are being met.

Carried

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(7) Sale of Closed Lanes with Hamlet of Beaver Mines

Councillor Fred Schoening 16/055

Moved that Council, upon receiving legal advice, not sell the closed laneways, within the Hamlet of Beaver Mines, at this time;

And that Administration be directed to forward a letter to adjacent landowners informing them of such.

Carried

J. ADJOURNMENT

Councillor Garry Marchuk 16/056

Moved that Council adjourn the meeting, the time being 2:22 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MD OF PINCHER CREEK

FEBRUARY 4, 2016

TO: Wendy Kay, CAO
FROM: Leo Reedyk, Director of Operations
SUBJECT: CAPITAL PROJECT NORTH BURMIS ROAD INTERSECTION

1. Origin:

Included in the 2015 Capital Plan was a project to upgrade the intersection on North Burmis Road and TWP RD 8-5A. Initially the project was to have been contracted out, but after the final design was determined, it was decided that Public Works would complete the project in house time permitting.

2. Background:

The project was not completed in the fall of 2015, and at the time the capital budget was completed it was expected that it could be, and therefore, it was not carried forward to the 2016 Capital Budget.

Public Works is looking to do significant work on the project prior to spring thaw but as the project is not included in the 2016 Capital Budget, approval is requested to add the project.

The 2015 budget had \$180,000 allocated to the project, of which \$22,500 was spend on design with a remaining \$157,500 to be funded from the Public Works Road Reserve (6-12-0-767-6760). A statement on the reserve balance is attached.

3. Recommendation:

THAT the report from the Director of Operations, dated February 4, 2016 regarding the Capital Project North Burmis Road Intersection be received;

AND THAT Council authorize Public Works to proceed with the project with funding coming from Public Works Capital Road Reserve (6-12-0-767-6760).

Respectfully Submitted,

Leo Reedyk



Reviewed by: Wendy Kay, Chief Administrative Officer



Date: February 4, 2016

Reserve Status Sheet

6-12-0-767-6760

Capital Reserve - Road Construction

04-Feb-16

Balance Start of Year	Opening Balance	3,091,442.16
Requested Amount	North Burmis Road Intersection	(157,500.00)
Proposed Balance as of February 4, 2016		2,933,942.16
2016 Budgeted Projects and Contributions		
Reductions from Reserve	Dust Control	(250,000.00)
	Southfork Drainage Project	(280,000.00)
	Geo Grid- Mazur Road	(80,000.00)
	Geo Grid- West Kerr Road	(80,000.00)
Projected Balance		2,243,942.16

MD OF PINCHER CREEK

FEBRUARY 4, 2016

TO: Wendy Kay, CAO

FROM: Leo Reedyk, Director of Operations

SUBJECT: EMERGENCY REPAIR BRIDGE FILE 6906 – BURMIS LAKE TWP RD 7-2

1. Origin:

During the June flood event in 2013 bridge 6906 was struck by a large floating tree. Following the event the bridge was inspected to confirm the bridge was not damaged. The inspection noted no issues.

2. Background:

During a fall of 2015 routine bridge inspection by Bow Valley Bridge Services, as part of their inspection program for the Provincial Government, they noted that a large section of concrete from under the bearing plate had fallen off the concrete pier. They recommended that the weight on the bridge be limited to 5 tonnes.

WSP was requested to design and tender (attached) a project for the emergency repair to allow larger vehicles access across the bridge. We have submitted an application to the Alberta Disaster Recovery Program to fund the project, as we feel that although the damage was not visible at the time of the initial inspection it was caused by the flooding in 2013 when the bridge was struck.

It is recommended that the project be funded from the Public Works Capital Bridge Reserve (6-12-0-772-6760) and that should the Province agree with our assessment and pay for the repair, that the funds be returned to the reserve.

It is recommended that M. Johnston Construction Ltd. be awarded the contract for \$72,600, and that total project funds including engineering not exceed \$106,829.

3. Recommendation:

THAT the report from the Director of Operations, dated February 4, 2016, regarding the Emergency Repair Bridge File 6906 – Burmis Lake Twp Rd 7-2 be received;

AND THAT Council authorize the Deputy Reeve and Chief Administrative Officer to sign the contract with M. Johnstone Construction Ltd, to proceed with the project, with

project funding of \$106,829 coming from Public Works Capital Bridge Reserve (6-12-0-772-6760).

Respectfully Submitted,



Leo Reedyk

Attachments

Reviewed by: Wendy Kay, Chief Administrative Officer *W-Kay* Date: *February 4, 2016*

Reserve Status Sheet

6-12-0-772-6760

Capital Reserve - Bridges

04-Feb-16

Balance Start of Year	Opening Balance	780,000.00
Requested Amount	Bridge File 6906 - Burmis Lake TWP Rd 7-2	(106,829.00)
Proposed Balance as of February 4, 2016		673,171.00
2016 Budgeted Projects and Contributions		
Additions to Reserve	2016 Budgeted Contribution	220,000.00
Reductions from Reserve	Bridge File 468 Kettles Creek - Engineering	(35,000.00)
	Bridge File 75737 Todd Creek - Engineering	(25,000.00)
Projected Balance		833,171.00



February 2, 2016

File:151-13783-00

Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB
T0K 1W0

ATTENTION: L.J. (Leo) Reedyk, A.A.E., Director of Operations

RE: RFQ No. 151-13783-00
Bridge File 6906 (Crownsnest River, Twp. Road 72)
1 Km. East of Burmis (SE 13-7-3-W5)
Concrete Abutment Repairs and Other Work

Quotes were received on February 2, 2016 from a total of three (3) bidders. The low quote was received from **M. Johnston Construction Ltd.** with a total quotation value of **\$72,600.00**.

WSP has reviewed the bid submitted by **M. Johnston Construction Ltd. (MJC)** and followed up on their Certificate of Recognition when we did not see them listed on the applicable Alberta Occupational Health and Safety Website. WSP recalls that they were the low bidder on Contract 141-19272-00 (BF 2064-Drywood Creek) and they provided a Certificate of Recognition (COR) equivalency letter at that time which was deemed to be acceptable. WSP has now obtained an updated copy of their COR -Equivalency Letter (attached). We have reviewed the bid submitted by **M. Johnston Construction Ltd.** and noted the work is scheduled to occur between March 1, 2016 and March 31, 2016.

If awarded to the low bidder, **M. Johnston Construction Ltd.**, the anticipated funding required for this project is as follows:

	Totals
Contract Amount (Less Site Occ.)	\$ 63,000.00
Contingency (10%)	\$ 6,300.00
Estimated Site Occ. Bonus (3 days)	\$ 2,400.00
Initial Engineering Budget	\$ 28,129.00
Additional Engineering Budget	\$ 7,000.00
TOTALS	\$ 106,829.00

The above totals do not include GST

Please advise WSP of the MD's direction as to the award of the contract to **M. Johnston Construction Ltd.** The complete listing of the quotation results, the quotation summary and the Contract Cost Estimate "D" that includes an additional request for engineering based on the bid from M. Johnston exceeding the number of site occ. days anticipated; are all attached for your information.

Sincerely,



Ming Jiao, P. Eng.
Team Lead, WSP

Attachments

/da

cc: Dequiang Zhu, Bridge Designer, Red Deer
Russell Pinchak, Area Manager, WSP
Jim Bester, P. Eng., WSP
Stu Weber, M.D. of Pincher Creek No. 9

**WSP
QUOTATION SUMMARY**

Quotation Closed: February 2, 2016

Contract No.: 151-13783-00
MD of Pincher Creek
BF 6906 Bridge Repairs and Other Work

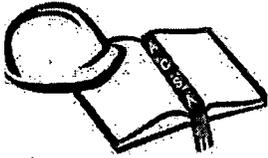
Bid Item	Description	Contractors:		M. Johnston Construction		Bridgemen Services Ltd.		Formula Alberta Ltd.	
		Estimated Quantity		Unit Price	Total Bid	Unit Price	Total Bid	Unit Price	Total Bid
1	Mobilization (1.2.13)	1	lump sum	\$ 6,300.00	\$ 6,300.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00
2	Site Occupancy - Bridge Structures (1.2.21)	\$800.00	per day	12	\$ 9,600.00	7	\$ 5,600.00	9	\$ 7,200.00
3	Traffic Accommodation for Bridge Construction (BCS Appendix A, 7.1.12)	1	lump sum	\$ 6,300.00	\$ 6,300.00	\$ 4,500.00	\$ 4,500.00	\$ 15,000.00	\$ 15,000.00
4	Supply, Installation and Removal Temporary Support (Special Provisions)	1	lump sum	\$ 18,900.00	\$ 18,900.00	\$ 15,000.00	\$ 15,000.00	\$ 40,000.00	\$ 40,000.00
5	Removal of Unsound Abutment Concrete (2.3.6) (Special Provisions)	1	lump sum	\$ 9,450.00	\$ 9,450.00	\$ 20,000.00	\$ 20,000.00	\$ 22,000.00	\$ 22,000.00
6	Concrete - Class C (BCS 4.28) (Special Provisions)	1	lump sum	\$ 12,600.00	\$ 12,600.00	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
7	Supply and Place of Reinforcing Steel (BCS 5.10) (Special Provisions)	1	lump sum	\$ 9,450.00	\$ 9,450.00	\$ 350.00	\$ 3,500.00	\$ 15,000.00	\$ 15,000.00
TOTAL QUOTE				\$	72,600.00	\$	78,600.00	\$	139,200.00
(G.S.T. not included)									



CONTRACT COST ESTIMATE "D"
M. JOHNSTON CONSTRUCTION LTD.
Bridger Repairs and Other Work
Crowsnest River, Local Road
MD OF Pincher Creek

Skew =	On Square	Crossing & Girder Type: River Crossing - Steel		
Out to Out of Fill Width (m) = 30	On Square	Clear Roadway (m) = 4.30	On Square	
Bridge Length (m) = 24.4	On Square	Bridge Width (m) = 5.30	On Square	
24.4 m		Theoretical Bridge Area = 159	m²	
Bid Items	Units	Quantity	Unit Price	Amount
1 Mobilization	10%	Lump Sum		\$ 6,300.00
2 Site Occupancy - Bridge Structures		Days	12	\$ 800.00
3 Traffic Accommodation for Bridge Construction		Lump Sum		\$ 6,300.00
4 Supply, Installation and Removal of Temporary Support		Lump Sum		\$ 18,900.00
5 Removal of Unsound Abutment Concrete		Lump Sum		\$ 9,450.00
6 Concrete - Class C		Lump Sum		\$ 12,600.00
7 Supply and Place of Reinforcing Steel		Lump Sum		\$ 9,450.00
CONTRACT COST				\$ 72,600.00
MODIFIED AMOUNT (Less Site Occupancy)				\$ 63,000.00
CONTRACT UNIT PRICE (per m²)			\$ 460	
OTHER COSTS	Contingency	10%		\$ 6,300.00
	Potential Site Occupancy Bonus Days	3		\$ 2,400.00
	Engineering Budget			\$ 28,129.00
	Engineering Budget (Extra 7 Days Construction)	Estimated		\$ 7,000.00
TOTAL PROJECT COST				\$ 106,829.00
Goods and Services Tax (GST)			5%	\$ 5,341.45

NOTES:



Alberta Construction Safety Association

HEAD OFFICE

#101, 225 Parsons Road S.W., Edmonton, AB T6X 0W6
E-mail: edmonton@acsa-safety.org

Tel: (780) 453-3311 or 1-800-661-2272
Fax: (780) 455-1120 or 1-877-441-0440

www.acsa-safety.org

CERTIFICATE OF RECOGNITION

EQUIVALENCY LETTER

January 15th, 2016

Please be informed that:

M. JOHNSTON CONSTRUCTION LTD.
111 – 7 AVENUE SOUTH
CRANBROOK, BC V1C 2J3

Has met all the necessary requirements to qualify for the Alberta Construction Safety Association Certificate of Recognition Equivalency Letter (COREL) and is valid from January 15th, 2016 until January 15th, 2017.

Please be advised that a COREL does not qualify your company to receive a rebate under that Workers' Compensation Board – Alberta, Partners in Injury Reduction Program.

Further information regarding this letter can be obtained by contacting the Alberta Construction Safety Association – Certificate of Recognition department, Edmonton at (780) 453-3311.

Sincerely,

Dan MacLennan
Executive Director

254599



BRANCH OFFICES

Calgary Office

#101, 292060 Wagon Wheel Link, Rocky View, AB T4A 0E2
Tel: (403) 291-3710 or 1-800-661-6090
Fax: (403) 250-2852 or 1-877-258-5881
E-mail: calgary@acsa-safety.org

Fort McMurray Office

#400, 425 Gregoire Drive
Fort McMurray, AB T9H 4K7
Tel: (780) 715-2157 Fax (780) 715-1684
E-mail: fortmcmurray@acsa-safety.org



Director of Operations Report February 4, 2016

Operations Activity Includes:

- January 22, Meeting on Licenses and Leases;
- January 26, Regular Council meeting;
- January 28, Grancus Government web site design webinar;
- February 2, Solar Energy Workshop;
- February 3 Agricultural and Environmental Services departmental meeting.

Agricultural and Environmental Services Activity Includes:

- Provincial ASB Conference – January 18th – 21st;
- January 25, Meeting with Alberta Environment and Parks on bed and shore contract;
- February 2, Solar Energy Workshop.

Public Works Activity Includes:

- Spot gravelling on the Snake Trail during muddy weather;
- Weed whacking fence lines in problem drifting areas;
- Capital I is here installing the new mower;
- Brushing in Division 1;
- Scratching ice off roads as needed;
- Change burnt out lights at airport;
- Plow snow as required.

Upcoming:

- February 4, Agricultural Service Board meeting.

Project Update:

- 2013 Disaster Recovery Projects
 - Satoris Road – Awaiting AEP approval for road realignment.
 - Burmis Lake Bridge repair tendered.
- Community Resilience Program
 - Regional Water System Intake Relocation – detailed design underway.
- Capital Projects
 - North Burmis Road Intersection – Land acquisition complete, environmental permitting received, culvert to be installed prior to spring;
 - Summerview Bridge – Contractor retained, construction delayed to 2016;
 - Beaver Mines Fire Hall, report Completed.

Call Logs – attached.

Recommendation:

That the Operations report for the period January 21, 2016 to February 4, 2016 be received as information.

Prepared by: Leo Reedyk

Leo Reedyk
W-Kay

Date: February 4, 2016

Reviewed by: Wendy Kay

Date: *February 4, 2016*

Submitted to: Council

Date: February 9, 2016

M.D. of Pincher Creek No. 9 Statement of Cash Position

E3a

Month Ending January 2016

BANK STATEMENT C.I.B.C.	January 2016	December 2015
General Accounts		
Bank Statement Balance	385,759.32	(88,781.67)
Deposits After Monthend	86,506.89	55,549.65
Cash On Hand	600.00	600.00
Less Outstanding Cheques	(225,138.49)	(468,102.83)
Month End Cash Available (Overdrawn)	247,727.72	(500,734.85)

M.D.'S GENERAL LEDGER	January 2016	December 2015
Balance Forward from Previous Month	(500,734.85)	92,251.21
Revenue for the Month:		
Receipts for the Month	2,879,969.39	243,030.18
Interest for the Month	85.93	58.26
Transferred from T-Bill Accounts	48,669.88	1,520,000.00
Transferred from Public Reserve	-	6,222.72
Disbursements for the Month:		
Cheques Written	(607,647.49)	(1,281,022.78)
Payroll Direct Deposits and Withdrawals	(256,234.99)	(259,146.01)
Electronic Withdrawals - Utilities and VISA	(34,937.96)	(37,109.03)
Banking Transaction Fees	(770.86)	(333.35)
Bank Overdraft Fees	(671.33)	(83.99)
Requisition and Debenture Payments	-	(784,602.06)
Transferred to T-Bill Account - General	(1,280,000.00)	-
M.D.'s General Ledger Balance at Month End	247,727.72	(500,734.85)

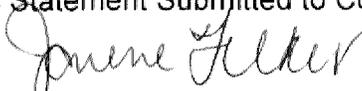
SHORT TERM INVESTMENTS - C.I.B.C.	January 2016	December 2015
General Account Operating Funds	1,281,424.92	998.38
Bridge Repair Advances	106,585.74	106,504.33
MSI Capital Grant Advances	2,547,391.96	2,545,342.88
Public Reserve Trust Funds	189,992.89	189,846.42
Performance Bonds	0.00	48,632.72
Lottery Board Account	2,207.62	2,205.92
Regional Water Advance	2,110.70	2,109.09
Federal Gas Tax Grant Advance	172,446.16	172,314.45
Tax Forfeiture Land Sales	3,510.25	3,507.57
Water Intake Advance	1,634,456.99	1,629,084.18
	5,940,127.23	4,700,545.94

LONG TERM INVESTMENTS	January 2016	December 2015	Annual Rate	Original	Original
Financial Institution	Market Value	Market Value	of Return	Investment	Investment
C.I.B.C. Wood Gundy - Bonds	8,205,078.00	8,220,787.00	2015	Date	Amount
			2.34%	Nov-88	1,255,915.75
December 31, 2015		8,220,787.00	2.34%		
December 31, 2014		8,032,618.35	5.57%		
December 31, 2013		7,609,093.92	2.11%		

COMMENTS

February Items of Note	Amount
Revenue In -	
Expense Out - P.C. Foundation Requisition	(165,000.00)

This Statement Submitted to Council this 9th Day of February 2016.


Finance Manager


Director of Finance and Administration

CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 22, 2016 to February 4, 2016

DISCUSSION:

- January 26, 2016 Policies and Plans
- January 26, 2016 Regular Council
- January 28, 2016 Staff Meeting
- January 28, 2016 EMS
- January 29, 2016 Meeting with Union
- February 2, 2016 Planning Discussion
- February 2, 2016 Subdivision Authority
- February 2, 2016 Municipal Planning Commission
- February 3, 2016 Castle Mountain

UPCOMING:

- February 6, 2016 Castle Mountain ASP – Staff
- February 9, 2016 Policies and Plans
- February 9, 2016 Regular Council
- February 9, 2016 Public Hearing
- February 10/11, 2016 Emerging Trends
- February 23, 2016 Policies and Plans
- February 23, 2016 Regular Council
- February 25, 2016 EMS
- February 25, 2016 Joint Council
- February 29, 2016 Emergency Management
- March 1, 2016 Subdivision Authority
- March 1, 2016 Municipal Planning Commission
- March 8, 2016 Policies and Plans
- March 8, 2016 Regular Council
- March 13-16, 2016 AAMDC Convention

OTHER

- Revised Safety Manual
- Emergency Management Plan

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of January 22, 2016 to February 4, 2016.

Prepared by: CAO, Wendy Kay Date: February 4, 2016

Presented to: Council Date: February 9, 2016

Administration Call Log

Division	Location	Concern / Request	Assigned To	Action Taken	Request Date	Completion Date
35	3 Beaver Mines	<p>Resident from Beaver Mines called in to inquire if the garbage truck would be coming on Thursday as was planned. He noticed it travelling through the Hamlet on Tuesday January 22nd but no one had their garbage at the curb as the last email from the community association had indicated it would come on Thursday the 4th.</p> <p>Resident called in left a message on answering machine, her concern was about the Garbage pick up in Beaver Mines. Residents were not informed that the crash pick up had changed. They were told it would be Thursday, and the truck came on Tuesday. No one had there trash put out. Beaver Mines store had a sign placed that Garbage pick up had changed, but not all residents go to the Beaver Mines store.</p>	Leo Reedyk	Leo told resident that there had been a request to leave the pickup date as Tuesday because of the number of transient residents who would leave their garbage on the curb on weekends. A new email will have to go to residents to inform them.	February 2, 2016	
36	3 Beaver Mines		Leo Reedyk		February 3, 2016	

Tara Cryderman

From: Wendy Kay
Sent: Monday, February 1, 2016 1:28 PM
To: Tara Cryderman
Subject: FW: COUNCIL RESOLUTION TO SUPPORT ACP GRANT APPLICATION - ALBERTASW
Attachments: ACP 2016 Grant App-Council resolution participants.doc; ACP 2016 Grant App-Council resolution participants.pdf

Importance: High

Council – Correspondence - Action

From: Bev Thornton [mailto:bev@albertasouthwest.com]
Sent: Monday, February 1, 2016 12:19 PM
To: 'Chad Parsons' <admin@glenwood.ca>; 'Cindy Cornsiah' <vilocow@shaw.ca>; 'Cindy Vizutti' <cindy@mdwillowcreek.com>; 'Clayton Gillespie' <stavely@platinum.ca>; 'Greg Brkich' <cao@ranchland66.com>; 'Janet Edwards' <office@hillspring.ca>; 'Jeff Shaw' <jeff@cardston.ca>; 'Jill Henderson' <HR@fortmacleod.com>; 'Kariniesha Gordon' <manager@granum.ca>; 'Kathy Wiebe' <admin@ranchland66.com>; 'Kevin Miller' <cao@nanton.ca>; 'Laurie Wilgosh' <Laurie@pinchercreek.ca>; 'Marian Carlson' <marian@townofclaresholm.com>; 'Murray Millward' <murray@cardstoncounty.com>; 'Scott Barton' <scottbarton@raymond.ca>; 'Sheldon Steinke' <cao@crownsnestpass.com>; Wendy Kay <wkay@mdpincercreek.ab.ca>
Cc: 'Barney Reeves' <bokr40@icloud.com>; 'Barney Reeves2' <bokr@telusplanet.net>; 'Beryl West' <mbwest@telus.net>; 'Bill Peavoy' <bill.peavoy@gmail.com>; 'Blair Painter' <blair.painter@crownsnestpass.com>; Brent Feyter <Brent.Feyter@fortmacleod.com>; 'Dennis Gillespie' <lisg@platinum.ca>; Garry Marchuk <CouncilDiv3@mdpincercreek.ab.ca>; John Connor <scotcanuck2003@yahoo.com>; 'Jordan Koch' <jkoch@ccewireless.ca>; 'Lloyd Kearl' <Lloyd.kearl@cardstoncounty.com>; 'Lorne Jackson' <ljackson@pinchercreek.ca>; 'Maryanne Sandberg' <sandfarm@platinum.ca>; Mike Collar <mtcollar@telus.net>; 'Monte Christensen' <mrchristensen@gmx.com>; 'Ron Davis' <ronncranch@gmail.com>; 'Shelley Ford' <shelley.ford@townofclaresholm.com>; 'Warren Mickels' <wmickels@shaw.ca>
Subject: COUNCIL RESOLUTION TO SUPPORT ACP GRANT APPLICATION - ALBERTASW
Importance: High

Dear AlbertaSW CAOs and Board...

- AlbertaSW is applying to the Inter-municipal Collaboration (IC) component of the Alberta Community Partnership (ACP) program.
- This “SouthWest DataNest” proposal has evolved from meetings with our EDOs in the region, and further builds upon the *13 WAYS Community Audits* and *SouthWest Connect*, and *SouthWest Invest*.
- The Town of Pincher Creek is willing to be the applicant, on behalf of the region, which is much appreciated.
- **NOTE:** this requires NO extra dollars from each community; grant request will be matched by AlbertaSW resources.

This has all been pulled together very quickly, as the time line is very tight.

1) Due date is February 5, 2016; our application was sent this morning, February 1, 2016;

2) There will be lots of applications, so not sure if we will be accepted ... HOWEVER, just so we are prepared...

PLEASE take the attached resolution to your councils and, if approved, please send me the signed resolution;

(Have sent in both word and pdf to sign/scan ... or just send me a signed letter confirming council position... whichever is easiest!)

Municipal Affairs will require confirmation of participation from each community by FEBRUARY 29th, 2016

THANK YOU VERY MUCH!

For your information, below is an **excerpt from the Grant Application for the proposed "SouthWest DataNest"**:

PROJECT:

"SouthWest DataNest" ... establishing a place to collect, nurture and share information and ensure all our data "eggs" are put in the right baskets!

PURPOSE:

- Increase municipal capacity to respond to needs and opportunities by creating "SouthWest DataNest", an integrated system and process to research, compile and manage data for the purpose of tracking key indicators, identifying measures and trends that affect community and business growth and enable fact-based decision-making and planning;
- Strengthen inter-municipal relations and build a regional strategy built upon shared resources;
- Enhance collaborative leadership capacity: survey and consult with community leaders, identify governance strengths and challenges, provide training and workshops, create action-plans and ongoing processes to address regional priorities.

ACTIVITIES:

- Conduct environmental scan: determine what data we have, what systems we use, what else is available;
- Assess and define data needs: identify what we need for various purposes and priorities;
- Provide training to CAOs, economic development officers (EDOs), partner agencies and community leaders; training will provide familiarization with database management tools such as Executive Pulse/Alberta Business Counts, Alberta Tourism Information Service (ATIS), Connectica, AlbertaIN, Google Business, Business Link, government websites and so on; familiarization will also create capacity for informed evaluation of priorities and options;
- Evaluate software that is identified to potentially meet collaborative municipal needs;
- Purchase software or licenses at a regional level, as appropriate;
- Enhance functionality of community websites, where needed, to support information-sharing;
- Deploy Community Leadership Survey and establish goals and process for regular and ongoing evaluation;
- Conduct community leadership workshops; guide access to statistics and trends to support research-based decision-making;

- Develop agreements/process for ongoing evaluation and sharing results to support collaborative priorities and planning.

RESULTS:

- Integrated system, coordinated, sustainable process to gather and manage data to support municipal and regional priorities;
- Defined roles and responsibilities for all stakeholders, municipalities, organizations and businesses;
- High level of inter-municipal engagement and shared responsibility to update and maintain data;
- Established standards of data integrity to support decision-making and planning;
- Increased capacity to support community economic development, understand and promote opportunities and assets.

Bev Thornton, Executive Director
Alberta SouthWest
Regional Economic Development Alliance
#221, 782 Main Street
Box 1041
Pincher Creek AB T0K 1W0
403-627-3373
888-627-3373 toll free
bev@albertasouthwest.com
www.albertasouthwest.com

**Alberta Community Partnership Grant
2015-2016
Intermunicipal Collaboration**

COUNCIL RESOLUTION

1. Be it resolved that Council authorizes _____
(Legal Status and Name of the Municipality)

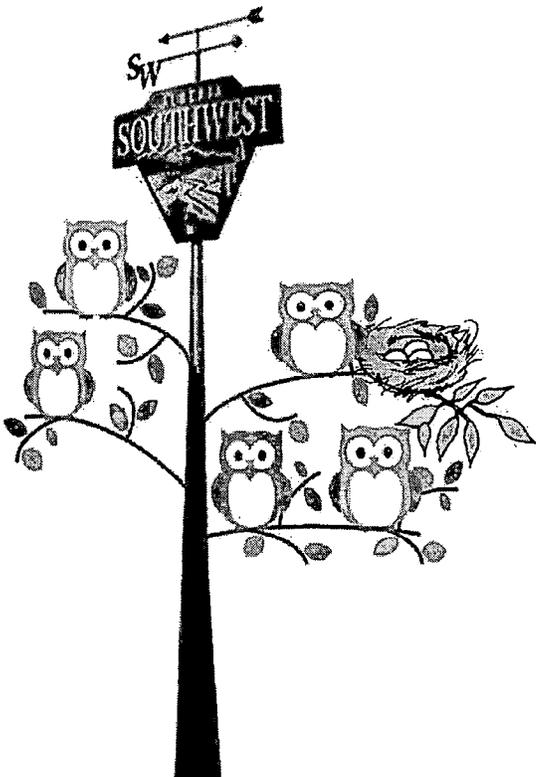
to participate in application for the "Alberta SouthWest DataNest" project, submitted by the
Town of Pincher Creek, under the Intermunicipal Collaboration (IC) component of the Alberta
Community Partnership (ACP); and further

2. That the _____, a Participant, agrees to abide by the terms
(Legal Status and Name of the Municipality)

of the Conditional Grant Agreement, governing the purpose and use of the grant funds.

*Chief Elected Official or
Signing Officer Duly Authorized by
Council*

Date



Tara Cryderman

From: Wendy Kay
Sent: Monday, February 1, 2016 11:13 AM
To: Tara Cryderman
Subject: FW: Request for Support - Fire & Emergency Services Dispatch Integration Project
Attachments: MD of Pincher Creek - Dispatch.pdf

Council – Correspondence - Action

From: MDInfo
Sent: Monday, February 1, 2016 11:01 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Request for Support - Fire & Emergency Services Dispatch Integration Project

From: Barb Tate [<mailto:Barb.Tate@lethbridge.ca>]
Sent: Friday, January 29, 2016 5:51 PM
To: Brian Hammond <CouncilDiv4@mdpincercreek.ab.ca>
Cc: MDInfo <MDInfo@mdpincercreek.ab.ca>; Garth Sherwin <Garth.Sherwin@lethbridge.ca>
Subject: Request for Support - Fire & Emergency Services Dispatch Integration Project

Dear Reeve Hammond:

Please find attached a Letter of Request for support for the Fire & Emergency Services Dispatch Integration project.

A sample support letter is also attached in Word format.

Sincerely,

Barb G. Tate

Executive Assistant to the Mayor

CITY OF LETHBRIDGE

City Hall, 910 – 4th Avenue South Lethbridge, AB T1J 0P6

Phone: 403 320.3823 Fax: 403 320.7575 barb.tate@lethbridge.ca



CITY OF
Lethbridge

January 29, 2016

MD of Pincher Creek
Reeve Brian Hammond
PO Box 279
1037 Herron Avenue
Pincher Creek AB T0K 1W0

Brian
Dear Reeve Hammond;

The intent of this letter is to request your support in securing funds for the *Fire & Emergency Services Dispatch Integration* project through an application to the 2015/16 Alberta Community Partnership (ACP) Intermunicipal Collaboration Grant fund.

The Alberta Community Partnership (ACP) Intermunicipal Collaboration (IC) grant program is provided by the Government of Alberta for the purpose of enhancing municipal services and improved regional projects and relationships. <http://www.municipalaffairs.alberta.ca/alberta-community-partnership>

After careful review of potential projects we identified this to have the most value for our region. The new technology to ensure Fire & Emergency Services dispatch integration is critical to the ongoing safety needs of our community and the region.

The ACP-IC grant program requires a Council resolution of support from municipal partners to be submitted by the ACP deadline of February 29, 2016. We request a formal resolution from the MD of Pincher Creek Council to support the application to the ACP-IC fund for this project. For your convenience we have enclosed an example of a letter of support for your use.

The City of Lethbridge is pleased to be able to collaborate with the MD of Pincher Creek in joint efforts to enhance and improve the region for the benefit of all. Your consideration is appreciated.

Yours truly,

Chris Spearman, Mayor

cc: Garth Sherwin, FCA, City Manager
Wendy Kay, CAO, MD of Pincher Creek

Attach

The personal information provided on this form or on any attachments is required to administer the Alberta Community Partnership (ACP) program. This personal information is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and will be managed in accordance with the privacy provisions under the FOIP Act. If your ACP application is approved, your name, the grant program and the grant amount may be published by the Government of Alberta as authorized under section 40(1)(b) and (f) of the FOIP Act. Should you have any questions about the collection, use or disclosure of this information, please contact the Grant Program Delivery Unit at 780-427-2225, or by e-mail at acp.grants@gov.ab.ca, or write the Director of Grant Program Delivery, Alberta Municipal Affairs, 17th Floor, Commerce Place, 10155 - 102 Street, Edmonton, Alberta T5J 4L4.

INSTRUCTIONS: This form is for applicants to the Alberta Community Partnership (ACP) program. By checking the box next to the component you wish to apply for below, the form will only show the application questions relevant to that component. Applicants should first familiarize themselves with the ACP guidelines, available [here](#).

Applicant Information

Legal Name of Entity:

City of Lethbridge

Contact Name, Title:

Chris Kearns, Public Safety Communications Centre Manager

Mailing Address (street address, city, province, postal code):

207 4th Ave. South, Lethbridge, AB T1J 0M8

E-mail Address:

chris.kearns@lethbridge.ca

Phone Number:

4033305196

Grant Component

Select one funding component for your project application. Refer to the ACP Guidelines for eligibility details.

Regional Collaboration

- Intermunicipal Collaboration
 Municipal Restructuring

Capacity Building

- Mediation and Cooperative Processes
 Municipal Internship

Project Title

Choose a concise title for your project.

(maximum 30 characters)

Dispatch Integration

Project Time Line

Project Start Date: Feb 15, 2016 or Project will commence upon receipt of ACP funding.

Project Completion Date: Dec 31, 2016

Intermunicipal Collaboration

*** Note: The evaluation of your application for funding will be based on the information submitted on this form only. Supplementary documentation will not be reviewed and will not impact the application evaluation and ranking.**

Partners

All municipalities in the partnership, including the managing partner, must pass resolutions supporting their involvement in the project prior to applying for funds. See Schedule 1A of the ACP program guidelines: Component Conditions.

Use the table below to list all municipalities participating in the project.

Managing Partner
City of Lethbridge
Partner Municipality
Lethbridge County
Cardston County
Warner No. 5, County of

I certify, as the managing partner, that all participating municipalities have passed resolutions supporting participation in the project.

* An application form may still be submitted by the deadline of February 5, 2016 if council resolutions are not yet in place. In this case, the partnership has until February 29, 2016 to obtain resolutions and send a confirmation email to acp.grants@gov.ab.ca in order for the grant application to be considered for funding.

Project Overview

1. This project is for:

- A new regional municipal service.
- Expanding an existing regional municipal service.
- Continued operation, maintenance, or scheduled upgrades of an existing regional service.

2. Provide a description of the project.

- What is the purpose of the project?
- What activities will the partnership undertake to complete the project?
- What are the project's expected concrete results (e.g., a regional planning document, an asset, a shared delivery pilot)?

(Limit 4000 characters)

The City of Lethbridge has contracts with the partner counties and many of the towns and villages within those counties to provide fire and medical first response dispatching services through the City's Public Safety Communications Centre (PSCC). The PSCC utilizes a Computer Aided Dispatch (CAD) system to assist with call processing, apparatus recommendations and unit tracking. The PSCC is also contracted with Alberta Health Services (AHS) to provide EMS dispatching services for these same communities. Under a new collaborative dispatch model with AHS, the PSCC will be utilizing the AHS CAD system for EMS dispatching and continue using the PSCC CAD system for fire and first medical response dispatching. This new model will be

implemented in 2016. As part of this project with AHS, the City of Lethbridge is planning on building a dispatch interface between the AHS CAD system and the PSCC CAD system. This interface will share data between the two systems allowing for continued seamless medical first response dispatching for the City and our municipal partners. The project will involve contracting with the CAD vendors and consultants to build the interface between the two systems. The PSCC will need to work with the partner fire agencies to determine the appropriate medical first response activities that each department wishes to be engaged in. This information will have to be programmed into the CAD systems. The interface will require the purchase of software, servers, firewalls, switches and licenses. The outcome is this: when an EMS call is created on the AHS CAD system, requiring a fire medical first response dispatch, it will automatically spawn a duplicate fire call on the City's PSCC CAD system at which point the fire dispatcher can send fire units.

Project Impact

3a. How will the project impact the level of regional municipal service delivery?

- The project results in a new service that was not previously offered to the community.
- One or more municipalities will be added to an existing intermunicipal arrangement.
- The project will expand service delivery to more people or increase the capacity of an existing service.
- Reach of service will remain the same, but the project will increase efficiency of service delivery (e.g. cost savings).
- The project produces new or updated regional planning documents.
- Other. Explain:

Without the interface the overall efficiency of medical first response dispatching will be significantly reduced.

3b. Why is the project needed? What direct benefits will be realized by the project participants? What gaps in current service delivery will the project resolve? How will communities in your region be affected if the project does not proceed? Be specific and, if available, provide facts or statistical data in support of your answer.

(Limit 4000 characters)

Alberta Health Services is moving ahead with a province-wide, borderless, seamless, dispatch system involving three AHS run communications centres and three municipally run satellite communications centres. The City of Lethbridge will be one of these satellite centres, working off of the AHS CAD system. The interface between the two systems is required to (a) minimize delays in first medical response dispatching and (b) reduce the risk of data entry error when sending both fire and EMS units to events. Because the PSCC currently does EMS and Fire dispatching off of the same CAD system, there is not currently a gap in service delivery - fire and EMS can be dispatched simultaneously. Once the new AHS model is implemented, the interface is required otherwise near simultaneous dispatch will not be possible. The interface will negate the need for the EMS call taker to physically telephone the Fire dispatcher to provide call details, whereby, the fire dispatcher would have to enter all of the call details into the PSCC's CAD system and then dispatch fire units. The interface will do the data transfer automatically at which point the fire dispatcher would simply have to tone out the fire units. The development of the interface will involve the individual municipal fire department partners in that they will have the opportunity to define which specific EMS events their fire department wishes to respond to. This input will improve the level of service for these municipalities.

4. Explain how the project will benefit other organizations and *non-partnering* municipalities beyond the partnership. Are formal service agreements in place? Provide details of agreements, consultations, or other means, if applicable.
(Limit 2000 characters)

Beyond the partnership of the aforementioned counties are the other municipalities within those counties. Their citizens and the local fire departments providing service to those citizens will also benefit from the dispatch interface project. Alberta Health Services, is very active in promoting medical first response for local fire departments and they too will benefit from this interface. The City has fire dispatch agreements in place with 18 municipalities and fire service agencies. The City is also in the midst of renewing their EMS dispatch agreement with Alberta Health Services.

Project Priority

5. Was the project established as a priority under a formal strategic plan (e.g. a regional service delivery plan)? If so, explain.
(Limit 1500 characters)

The City of Lethbridge and many of the municipalities served by the PSCC are strong proponents of local emergency services dispatching. As a result, the City of Lethbridge has been provided the opportunity to be an AHS Satellite Dispatch Centre. The PSCC's 2015-2018 Strategic Plan identifies the implementation of the AHS Collaborative Dispatch Model (Satellite Dispatch Centre) as a key initiative. Another key initiative documented in the PSCC plan is to, "Maintain and promote strong client relationships" with partner agencies and municipalities. This interface project contributes to this initiative. Building collaborative partnerships with other communities in the region is also documented in the Lethbridge City Council's Strategic Plan, Strategic Goal #6 where it says, "City Council fosters strong relationships with neighbouring communities through collaboration". It goes on further to state, "We support communities in the region through the provision of services as appropriate (water, sewer, police, fire, landfill)". The City of Lethbridge is committed to working with our municipal partners.

- 6a. Does the project address a significant public health and safety concern?

- No / not applicable.
- The project has an indirect or minor impact on health and safety.
- The project's activities are directly required to resolve a health and safety concern.
- The project addresses an immediate, life threatening situation (e.g., providing safe drinking water).

6b. Explain how the project addresses a significant health and safety concern (e.g. the project will help the municipalities meet safety codes or compliance requirements). Provide supporting facts or statistics if available.

(Limit 2000 characters)

In 2015 the City's Public Safety Communications Centre dispatched 19,302 medical events. Of these events, almost 30% were in rural areas. Rural fire departments were dispatched on 750 medical events; and Lethbridge fire apparatus were dispatched on 3,856 (2014 number) as medical first responders. Without the dispatch interface, the fire agencies might not be notified, in a timely fashion, of their requirement at certain medical events. Furthermore, the interface will provide a seamless transfer of data to the City's CAD system, eliminating dual data entry efforts which could be subject to error and be time consuming. Emergency medical response requires prompt action and accurate data - delays and errors can put lives at risk.

Partnership Readiness

7. How will each participating municipality be involved in the project planning and administration?
Provide a brief description of the project roles and responsibilities for each partner.

(Limit 2000 characters)

The project planning and administration will primarily be conducted by the City of Lethbridge project team in collaboration with Alberta Health Services. That being said, the interface development requires the input of each municipal fire agency. The fire agencies need to specify the types of medical first response calls they wish to be dispatched on. This information is critical in order to trigger the transfer of a medical event from the AHS CAD system to the PSCC CAD system.

8a. Is the project operationally sustainable beyond the term of grant funding?

- N/A. Project scope does not exceed the term of funding.
- The partnership has not yet completed business plans for the project beyond the grant funding term.
- Business plans are in place to address the immediate (e.g., 2 years) operational needs of the project after the grant term has ended.
- Business plans are in place which address costs and considerations associated with the project's future sustainability.
- This project contributes to the development of a regional plan or study. Next steps will be identified based on project results.

8b. Explain the partnership's plans to ensure operational sustainability of the project beyond the term of grant funding. If the project is a plan or study, how will the guiding document be used?

(Limit 2000 characters)

The ongoing operational sustainability of the project, beyond the term of the grant funding, is covered in the City of Lethbridge operating budget for the PSCC. The PSCC is funded through a variety of means. First, contracts with municipalities for fire dispatch and land-line 9-1-1 revenue; Second, through grant funding from the province for wireless 9-1-1 call answer; Third, through a contract with Alberta Health Services for EMS dispatching; Lastly, through taxation. The ongoing EMS and Fire dispatching services provided by the PSCC will continue to be covered in the budget and through negotiated contract increases with contracted partners.

9a. Have project risks been identified and is a strategy in place to mitigate the risks?

- The partnership has not yet completed a project risk assessment.
- The partnership has identified some project risks and is currently planning a mitigation strategy.
- A project risk assessment has been completed and mitigation plans are in place.

9b. Describe the project risks and related mitigation strategies.

(Limit 2000 characters)

The biggest risk to the communities, citizens, and stakeholders is by not carrying through with this project. The project itself is a risk mitigation strategy to avoid delays and errors in fire first medical response dispatching. As for actual project risks, the concerns are mostly technological based - aligning the data elements so that they can be communicated properly across the interface; utilizing standard terminology for apparatus, maps data, etc.; and having the proper technology resources available to plan, develop and implement the technology. These risks are being mitigated by weekly meetings where the teams involved can ensure cohesiveness. Other risks are around training and operations. These will be addressed closer to implementation by testing the technology and training staff.

10. If the project involves acquisition/purchase of capital assets, who will own and maintain the resulting capital assets?

The City of Lethbridge plans on purchasing the necessary servers, switches, software, firewalls and consulting services. Apart from the last item, the City will own and maintain the assets listed.

Intermunicipal Collaboration - Budget

11. List all estimated project costs in the table below. If you are applying for funding for a distinct portion or phase of a multi-phase, long-term project, then only list the project cost information associated with the activities relevant to the phase being carried out. Refer to the ACP Guidelines for information on eligible expenses.

Description	Capital Expenses	Operating Expenses	Total Line Item Expenses
Software and licensing of interface and transmis	\$93,000		\$93,000
Development of software and installation for eve	\$700,000		\$700,000
Interface hardware	\$95,360		\$95,360
Network switches	\$5,000		\$5,000
Locution configuration (in station alerting system	\$10,000		\$10,000
High availability firewall	\$35,000		\$35,000
Firewall switches	\$3,000		\$3,000
Consulting project coordination		\$360,000	\$360,000
	Total Capital Expenses	Total Operating Expenses	Total Project Expenses
a Section A totals	\$941,360	\$360,000	\$1,301,360

	Capital	Operating	Total
b Total ineligible project costs (refer to section 7.4 of the ACP Guidelines)			
c ACP eligible costs (a - b)	\$941,360	\$360,000	\$1,301,360
d Other grant program funding applied towards eligible costs			
e Municipal cash contribution towards eligible costs	\$771,360	\$180,000	\$951,360
f Value of municipal asset contribution (identify asset(s))			
g Total ACP funding request [c - (d + e + f)]	\$170,000	\$180,000	\$350,000
h Municipal cost share [(d + e + f) / c] x 100	73%		

Intermunicipal Collaboration - Budget

* Municipal cost share is not a requirement for project eligibility. However, projects which involve partnership cost share will be awarded points under criterion 8 of the ACP Intermunicipal Collaboration Ranking Criteria: "Regional partners are committling monetary or capital asset contributions to the project". See the ACP Program Guidelines for further information.

Application Certification

I certify that all information contained within this application to the Alberta Community Partnership program is true and correct and that all program funds will be used in accordance with the program guidelines. I certify that the grant will be applied in the year(s) and manner described within this application should it be accepted by the Minister of Alberta Municipal Affairs.

[Empty box for name and title]

Print Name, Title
Duly-Authorized Signing Officer

[Handwritten Signature]

Signature
Duly-Authorized Signing Officer

January 29, 2016

Date

Application Checklist

I confirm that I have:

- Provided all partnership information and confirmed that council resolutions supporting the project are in place. If resolutions are not yet passed but are obtained by February 29, 2016, I will send a confirmation email to acp.grants@gov.ab.ca;
- Provided responses to all questions on the application form; and
- Provided a certification signature from a duly-authorized signing officer.

* Incomplete Intermunicipal Collaboration applications will not be reviewed.

Submission

Submit the completed grant application via mail, fax or email to one of the coordinates below. Please save a copy for your records.

Mailing Address:

Municipal Affairs
Grants and Education Property Tax
Grant Program Delivery Unit
17th Floor, 10155 - 102 Street
Edmonton AB T5J 4L4

Fax:

780-422-9133

E-mail:

acp.grants@gov.ab.ca

Print a Copy to Mail or Fax

Submit by Email

Save a Working Copy

Reset All Fields

Useful Resources

Alberta Community Partnership guidelines and application form:

<http://www.municipalaffairs.alberta.ca/alberta-community-partnership>

Municipal Internship:

<http://www.municipalaffairs.gov.ab.ca/ms/internship/>

Collaborative Governance Initiative:

http://www.municipalaffairs.alberta.ca/mdrs_collaboration

Mediation Services for Municipalities:

<http://www.municipalaffairs.alberta.ca/mdrs>

Municipal Grants Web Portal:

<http://www.municipalaffairs.alberta.ca/municipalgrants>

E-mail:

acp.grants@gov.ab.ca

Contact Phone:

780-427-2225 (dial 310-0000 first for toll-free calling).

Tara Cryderman

From: Wendy Kay
Sent: Thursday, February 4, 2016 8:55 AM
To: Tara Cryderman
Subject: FW: ORRSC Water Body Setback Modelling Workshop - March 3, 2016
Attachments: 2016 Aquality Workshop Invitation.pdf; 2016 Aquality Workshop Registration Form.pdf

Council – Correspondence - Action

From: ORRSC Administration [mailto:admin@orrsc.com]

Sent: Thursday, February 4, 2016 8:44 AM

To: Arrowwood - Village (cao.arrowwood@gmail.com) <cao.arrowwood@gmail.com>; Barnwell - Village (wendy.bateman@barnwell.ca) <wendy.bateman@barnwell.ca>; Barons - Village (barons@figment.ca) <barons@figment.ca>; Bassano - Town (cao@bassano.ca) <cao@bassano.ca>; Brooks - City (amartens@brooks.ca) <amartens@brooks.ca>; Cardston - County (murray@cardstoncounty.com) <murray@cardstoncounty.com>; Cardston - Town (jeff@cardston.ca) <jeff@cardston.ca>; Carmangay - Village (admin@villageofcarma.ca) <admin@villageofcarma.ca>; Champion - Village (cao@villageofchampion.ca) <cao@villageofchampion.ca>; Claresholm - Town (marian@townofclaresholm.com) <marian@townofclaresholm.com>; Coaldale - Town (planner@coaldale.ca) <planner@coaldale.ca>; Coalhurst - Town (rkhauta@town.coalhurst.ab.ca) <rkhauta@town.coalhurst.ab.ca>; Coutts - Village (vilcouth@telus.net) <vilcouth@telus.net>; Cowley - Village (vilocow@shaw.ca) <vilocow@shaw.ca>; Crowsnest Pass - Municipality (cao@crowsnestpass.com) <cao@crowsnestpass.com>; Fort Macleod - Town (hr@fortmacleod.com) <hr@fortmacleod.com>; Glenwood - Village (admin@glenwood.ca) <admin@glenwood.ca>; Granum - Town (cao@granum.ca) <cao@granum.ca>; Hill Spring - Village (kurtispratt@raymond.ca) <kurtispratt@raymond.ca>; Lethbridge - County (rrobinson@lethcounty.ca) <rrobinson@lethcounty.ca>; Lomond - Village (villageoflomond@gmail.com) <villageoflomond@gmail.com>; Magrath - Town (wade@magrath.ca) <wade@magrath.ca>; Milk River - Town (cao@milkriver.ca) <cao@milkriver.ca>; Milo - Village (cao@villageofmilo.ca) <cao@villageofmilo.ca>; Nanton - Town (cao@nanton.ca) <cao@nanton.ca>; Newell - County (nielsena@newellmail.ca) <nielsena@newellmail.ca>; Nobleford - Village (cao@nobleford.ca) <cao@nobleford.ca>; Picture Butte - Town (larry@picturebutte.ca) <larry@picturebutte.ca>; Wendy Kay <wkay@mdpincercreek.ab.ca>; Pincher Creek - Town (cao@pincercreek.ca) <cao@pincercreek.ca>; Ranchland - MD (cao@ranchland66.com) <cao@ranchland66.com>; Raymond - Town (scottbarton@raymond.ca) <scottbarton@raymond.ca>; Stavely - Town (stavely@platinum.ca) <stavely@platinum.ca>; Stirling - Village (mikeselk@stirling.ca) <mikeselk@stirling.ca>; Taber - MD (dkrizsan@mdtaber.ab.ca) <dkrizsan@mdtaber.ab.ca>; Vauxhall - Town (cburns@town.vauxhall.ab.ca) <cburns@town.vauxhall.ab.ca>; Vulcan - County (cao@vulcancounty.ab.ca) <cao@vulcancounty.ab.ca>; Vulcan - Town (kfath@townofvulcan.ca) <kfath@townofvulcan.ca>; Warner - County (shathaway@warnercounty.ca) <shathaway@warnercounty.ca>; Warner - Village (vowarner@shockware.com) <vowarner@shockware.com>; Willow Creek - MD (Cindy@mdwillowcreek.com) <Cindy@mdwillowcreek.com>; Barry Johnson (barryconnie.stavely@gmail.com) <barryconnie.stavely@gmail.com>; Ben Elfring (belfring@mdtaber.ab.ca) <belfring@mdtaber.ab.ca>; Ben Nilsson (nilsson@stirling.ca) <nilsson@stirling.ca>; Betty Fieguth (betty.fieguth@townofclaresholm.com) <betty.fieguth@townofclaresholm.com>; Bill Chapman (bchapman@coaldale.ca) <bchapman@coaldale.ca>; Bill Graff (bill@graffs.ca) <bill@graffs.ca>; Bill Kovach (william.kovach@crowsnestpass.com) <william.kovach@crowsnestpass.com>; Brad Koch (bkkoch@cciwireless.ca) <bkkoch@cciwireless.ca>; Cecil Sabourin (busterboydog@gmail.com) <busterboydog@gmail.com>; Christophe Labrune (clabrune@nanton.ca) <clabrune@nanton.ca>; Clarence Amulung (amulungc@newellmail.ca) <amulungc@newellmail.ca>; Darrell Edwards (janetedw1000@yahoo.ca) <janetedw1000@yahoo.ca>; Dave Filipuzzi (dave.filipuzzi@crowsnestpass.com) <dave.filipuzzi@crowsnestpass.com>; David Cody (dcody@warnercounty.ca) <dcody@warnercounty.ca>; David Hawco (mayor.hawco@milkriver.ca) <mayor.hawco@milkriver.ca>; Dennis Barnes (ddbarnes@hotmail.com) <ddbarnes@hotmail.com>; Don Anderberg (danderberg@pinchercreek.ca) <danderberg@pinchercreek.ca>; Ed Weistra (eweistra321@gmail.com) <eweistra321@gmail.com>; Fred Rattai

(frattai@brooks.ca) <frattai@brooks.ca>; Fred Schoening <CouncilDiv2@mdpincercreek.ab.ca>; Gordon Wolstenholme (wooly@telusplanet.net) <wooly@telusplanet.net>; Greg Robinson (robinson@raymond.ca) <robinson@raymond.ca>; Henry de Kok (hdekok@picturebutte.ca) <hdekok@picturebutte.ca>; Henry Doeve (hdoeve@lethcounty.ca) <hdoeve@lethcounty.ca>; Henry Van Hierden (henryjohnvh@gmail.com) <henryjohnvh@gmail.com>; Ian Glendinning (iwgwarner@gmail.com) <iwgwarner@gmail.com>; Jamie Smith (jamie@villageofchampion.ca) <jamie@villageofchampion.ca>; Jane Jensen (jane.jensen@barnwell.ca) <jane.jensen@barnwell.ca>; Jim Bester (jim.bester@cardstoncounty.com) <jim.bester@cardstoncounty.com>; John Connor (johningranum@shaw.ca) <johningranum@shaw.ca>; Ken Galts (kgalts@mrcable.ca) <kgalts@mrcable.ca>; Margaret Plumtree (mayor@town.vauxhall.ab.ca) <mayor@town.vauxhall.ab.ca>; Monte Christensen (mchristensen@hillspring.ca) <mchristensen@hillspring.ca>; Pete Pelley (ppelley@nobleford.ca) <ppelley@nobleford.ca>; Rafael Zea (mayor@villageofmilo.ca) <mayor@villageofmilo.ca>; Richard Van Ee (richard@magrath.ca) <richard@magrath.ca>; Rick Howard (rhoward@townofvulcan.ca) <rhoward@townofvulcan.ca>; Rod Ruark (Rod.Ruark@vulcan.ca) <Rod.Ruark@vulcan.ca>; Ronald Davis (ronncranch@gmail.com) <ronncranch@gmail.com>; Sheldon Watson (sheldon.coalhurst@gmail.com) <sheldon.coalhurst@gmail.com>; Tom Rose (tdrose@telus.net) <tdrose@telus.net>
Cc: ORRSC Administration <admin@orrsc.com>; Bonnie Brunner <bonniebrunner@orrsc.com>; Cam Klassen <camklassen@orrsc.com>; Diane Horvath <dianehorvath@orrsc.com>; Gavin Scott <gavinscott@orrsc.com>; Jaime Thomas <jaimethomas@orrsc.com>; Subdivision <subdivision@orrsc.com>; Jordan Thomas <jordanthomas@orrsc.com>; Kaylee Kinniburgh <kayleekinniburgh@orrsc.com>; Leda Kozak Tittsworth <ledaktittsworth@orrsc.com>; Lenze Kuiper <lenzekuiper@orrsc.com>; Mike Burla <mikeburla@orrsc.com>; Mladen Kristic <mkristic@orrsc.com>; Ryan Dyck <ryandyck@orrsc.com>; Sherry Johnson <sherryjohnson@orrsc.com>; Steve Harty <steveharty@orrsc.com>; Steven Ellert <stevenellert@orrsc.com>
Subject: ORRSC Water Body Setback Modelling Workshop - March 3, 2016

To Council and Administration:

Want to learn more about approaches to subdivision and development adjacent to water bodies and wetlands?

Join ORRSC and our guest Jay White (Aquality Environmental Consulting Ltd.) for an informative discussion about water bodies and wetlands including a review of best practices, current legislation, and provincial policies in a local context – [see attached invitation and registration form.](#)

Thursday, March 3, 2016

1:00 pm – 4:00 pm

ORRSC Conference Room, 3105 – 16 Avenue North, Lethbridge
(entrance and parking in the rear of the building accessed off 31 Street North)

Cost: \$25 per person

Return the attached registration form by February 29, 2016.

Fax: (403) 327-6847 or Email: admin@orrsc.com

Please submit only one registration form per municipality.

The session will be limited to 80 people on a first-come basis.

Registration fees will be invoiced to the municipality.

Barb Johnson, Executive Secretary
Oldman River Regional Services Commission
3105 – 16 Avenue North
Lethbridge, AB T1H 5E8
Phone: (403) 329-1344 Fax: (403) 327-6847
admin@orrsc.com



Water Body Setback Modelling Workshop

Hosted by ORRSC & Presented by Aquality Environmental Consulting Ltd.

**Thursday,
March 3, 2016**

1:00 pm – 4:00 pm

**ORRSC
Conference Room**

3105 - 16 Avenue
North, Lethbridge

(entrance and parking in the
rear of the building accessed
off 31 Street North)

Cost: \$25 per person
(invoiced to the municipality)

Phone: (403) 329-1344

Fax: (403) 327-6847

Email: admin@orrsc.com

Want to learn more about
approaches to subdivision and
development adjacent to water
bodies and wetlands?

Join us and our guest Jay White for an informative
discussion about water bodies and wetlands including
a review of best practices, current legislation, and
provincial policies in a local context.



Jay White, M.Sc., P.Biol, QAES, IWSP
Principal and Senior Biologist

The principal researcher at Aquality, Mr. White is a certified Alberta Professional Biologist who earned his M.Sc. degree from the University of Alberta. Aquality is a family-owned Alberta based company specializing in the areas of municipal land use and watershed management planning, policy development, stormwater management, and freshwater ecology including surface water quality testing, wetland and riparian assessments, biophysical and environmental assessments, limnology, water resources and fisheries management.

Return the attached registration form by **February 29, 2016**.

Please submit only one registration form per municipality.
The session will be limited to 80 people on a first-come basis.

Fax: (403) 327-6847 or Email: admin@orrsc.com

Registration fees will be invoiced to the municipality.

REGISTRATION

Water Body Setback Modelling Workshop

Thursday, March 3, 2016

1:00 pm – 4:00 pm

ORRSC Conference Room

3105 - 16 Avenue North, Lethbridge

(entrance and parking in the rear of the building accessed off 31 Street North)

MUNICIPALITY: _____

NAME (please print)	TITLE

FAX (403-327-6847) or E-MAIL (admin@orrsc.com) this form by February 29, 2016.

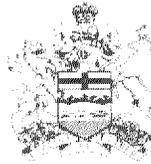
Please submit only one registration form per municipality.

Registration fees will be invoiced to the municipality.

RECEIVED

JAN 21 2016

M.D. OF PINCHER CREEK



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Lesser Slave Lake*

F2a

AR82785

January 6, 2016

Reeve Brian Hammond
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Hammond,

The Government of Alberta is committed to making life better for Albertans. By providing stable, predictable funding to our municipal partners, we will continue working to ensure they have the resources needed to meet their local priorities and strengthen the communities we call home. The Municipal Sustainability Initiative (MSI) remains a provincial priority and continues to assist with building strong, safe, and resilient communities.

I am pleased to inform you that the operating spending plan submitted by your municipality has been accepted. You may proceed to apply your municipality's 2015 operating allocation and any estimated 2014 carry-forward to the priorities identified in your plan.

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

A handwritten signature in black ink that reads "D Larivee".

Hon. Danielle Larivee
Minister of Municipal Affairs

cc: Wendy Kay, Chief Administrative Officer, Municipal District of Pincher Creek

Tara Cryderman

From: Wendy Kay
Sent: Tuesday, February 2, 2016 8:28 AM
To: Tara Cryderman
Subject: FW: Cardston Country Internet
Attachments: Cardston Country Fibre Information.pdf

Please add under Garry's reports.

From: Garry Marchuk
Sent: Tuesday, February 2, 2016 8:25 AM
To: Wendy Kay <wkay@mdpincercreek.ab.ca>
Subject: FW: Cardston Country Internet

From: economic <economic@pincercreek.ca>
Sent: January 29, 2016 10:58 AM
To: Garry Marchuk
Subject: Cardston Country Internet

Hi Garry,

As I mentioned last night Cardston County is being forward thinking in their Broadband initiatives. They have this survey <https://www.surveymonkey.com/r/countyinternet> out at the moment and have mailed out the attached to each county resident.

I like it! Does the MD of Pincher have any plans to encourage broadband access for MD of PC residences? Is there an opportunity for the Town and MD to work together in educating our residents on the importance of Fibre.

Food for thought!

Marie Everts

Marketing, Events & Economic Development Officer
Town of Pincher Creek
403 627 3156
Pinchercreek.ca



Cardston County Looking Into Improved Internet Service

What is the County Considering?

Cardston County has been contacting wireless distributors to see what can be done to ensure better internet services and speeds to residents. One of the ideas being considered is installing Fiber-to-the-Tower (FTTT) infrastructure, which would increase internet speeds to the tower from the current 400 Mbps to around 600 Mbps and provide faster internet connections for individual users. The County is also considering investing in Fiber-to-the-Home (FTTH) infrastructure at the same time, which would allow residents to have direct access to the fiber optic network and dramatically increased internet speeds of up to a 1 GIG (1000 mbps).

Some communities are becoming “wired communities,” what does this mean?

As mentioned some communities in Alberta are investing in fiber optic infrastructure themselves in order to promote economic development and residential growth. The Town of Olds and Nanton have both become wired communities, with Waterton Park currently working towards it. Companies like Telus, Shaw, and Axia have all taken steps towards installing fiber optic infrastructure in more communities across Alberta. Currently, Axia is offering to install Fiber-to-the-Home (FTTH) at their cost in any community (excluding rural municipalities) that can get 30% of their residents to sign up for their service.

What is FTTH and what are its benefits?

Fiber-To-The-Home (FTTH) are fiber optic cables that connect a main internet broadband line with your home. These fiber optic cables are made of long, thin strands of glass that have a much higher bandwidth capacity than copper wires, DSL, or wireless signals. Fiber optic has become the backbone of the world’s internet infrastructure, and each year more and more everyday activities and items require an internet connection, such as TVs,

Goals

Cardston County expects that investing in fiber optic infrastructure will help encourage individuals and businesses to take advantage of the fiber optic network and relocate or remain within Cardston County.

How fast is the internet?

Internet service in Cardston County is generally provided by wireless service providers (ISPs such as CCI, Tough Country, Shockware, Explornet) and cell phone providers such as Telus and Rogers. The ISPs generally provide up to 5 mbps down and less up. The cell phone providers provide faster service but charge based on usage, so most businesses and many residences find this service too expensive.

In contrast, Shaw and Telus provide much better service in towns such as Cardston and Magrath (through older technology, not fiber optic lines) where speeds are available of 100 mbps down and 2-3 mbps up. These speeds are still not adequate to attract many businesses that are becoming increasingly internet dependent.

Other towns, including Olds, Vulcan, Nanton, Taber and Waterton Park, are installing FTTH for its residents and businesses. Olds, an early adopter of FTTH, is providing each premise, and each bed at its College dorms, with speeds of up 1,000 mbps (or 1 GIG) up and down. With such internet, businesses and jobs are being attracted to Olds.

radios, phones, alarm systems, home thermostats, etc. Towns and cities are investing in FTTH in order to promote economic development (more local jobs), and so stabilize the population and social service (hospital, schools) and improve internet service (Netflix, cheaper telephone service) for its residents

Cardston County
P.O. Box 580
1050 Main Street
Cardston, Alberta T0K0K0

Phone 403-653-4977
Fax 403-653-1126
office@cardstoncounty.com
www.cardstoncounty.com



Cost

The County estimates that the cost of installing a proposed (see map below) 80 mile, generally underground, Fiber-to-the-Tower (FTTT) and Fiber-to-the-Home (FTTH) network infrastructure (excluding line drops from the network to premises) to be between \$2.2 and \$3.2 million, with much of this investment being paid back over 15 to 20 years as part of FTTH subscription payments. The installation drop cost to each FTTH premise will depend on the distance from the network to the premise.

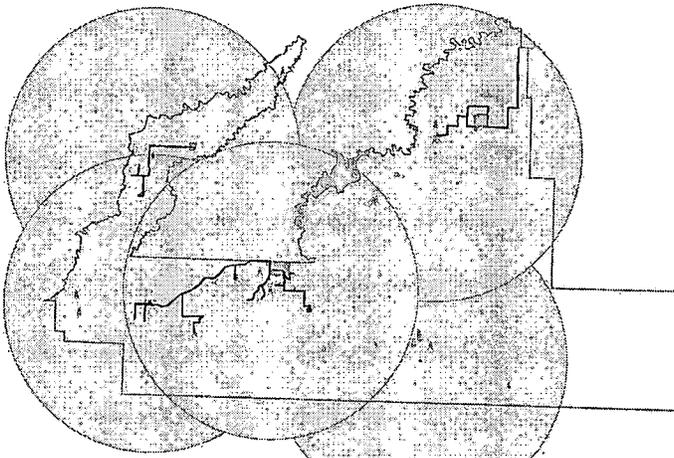
Preliminary estimates, each hundred meters of distance will cost \$1,200 assuming fiber line material and burial cost of \$12 per meter and will be the responsibility of the homeowner or business

In accordance with discussions CCI will allow access to major signal towers near Magrath, Leavitt, and Mountain View, and to an additional tower to be built between Glenwood and Hill Spring. This would provide a solid fiber optic network in the County and increase internet speeds for wireless users from the usual 5 mbps now, to at least 10 mbps after installation. In addition, residents receiving FTTH capability (approximately 37% of County residents) would have improved internet connection speeds from the usual 5 mbps now, to 100 mbps (up and down) and more in the future as needed.

What is FTTT and how does it work?

Fiber-To-The-Tower (FTTT) uses fiber optic cables to connect signal towers to the internet. The towers collect internet traffic and transfer the data through the fiber optic cables, which increases internet speed. Without FTTT connections, internet traffic would have to be sent from antenna to antenna through a wireless signal, which slows down internet speeds. CCI, Tough Country, Shockware, and XplorNet all own signal towers in Cardston County and send data by the slower, less stable, antenna to antenna method, instead of the fiber at the tower.

Internet Coverage Draft



Next Steps

Before Cardston County can proceed we need to clarify some more information, such as where will the exact line be located? Can we access road allowances or will we need to gain access to private land? Where would the individual drops be located? Who will be contracted to hook up individual residents? Most important, what will the monthly cost be and the installation cost to the individual resident

Questions for the Resident to Answer

Please provide us with your comments by filling out the question below and returning to County Office, a County Councillor or take the survey on line at <http://www.surveymonkey.com/r/countyinternet>

Do you feel high speed internet is important for the County to consider? Yes No

Comments:

Do you feel it is important enough for the County to invest in infrastructure if private business will not? Yes No

Comments:

As a recipient of the improved internet service are you willing to contribute to the cost? Yes No

Alberta SouthWest Bulletin February 2016

Regional Economic Development Alliance (REDA) Update

REMINDER: Let's all help expand AlbertaSW content in Montana Travel Guide!

AlbertaSW, for the 5th year, will be placing an ad in the Vacation Country Travel Guide, a Montana travel magazine (print and on-line) targeting travellers from California to Alaska.

The 2016 issue will mark the 40th anniversary of the publication, and there is opportunity for expanded advertorial content about our southwest region.

Visit www.travelguidebook.com and view the digital version of the magazine; please help us enhance the advertorial content that is in the Alberta section.

- Each community can provide 250-500 words of advertorial and 2 photos.
- Will also accept 250 words and a photo about attractions and events.
- Some content will be edited for inclusion in the print publication.

All content will be available on the website.

Please send your advertorial content to bev@albertasouthwest.com BEFORE FEBRUARY 15, 2016.



Invest in Alberta magazine a success, and plans are moving forward for 2017

Economic Developers Alberta (EDA) and Venture Publications just released the second annual issue of this magazine. Have a look and consider planning for 2017: this may be a good way to promote opportunities in your community. The publication is available in print and on-line at <http://www.edaalberta.ca/Invest-In-Alberta>

Alberta REDAs confirmed as EDA Conference sponsor and session presenters

Alberta REDAs have combined resources to be a Bronze Sponsor at the upcoming conference in April. The REDA managers will also be making presentation at a breakout session on the topic of broadband and its importance to economic development. We hope this will serve to enhance and broaden the conversation.

CRTC Call for Submissions

The CRTC is asking Canadians to provide their opinions on telecommunications services and what they consider necessary to participate meaningfully in the digital economy today and in the future.

February 8, 2016 deadline: The Broadband Committee of Alberta SouthWest is preparing a detailed document outlining the issues and requirements as we see them from a rural perspective.

February 29, 2016 deadline: Individuals are invited to submit their thoughts through an additional survey.

Please do the 10-minute survey and share link with friends and family: <https://97.ca/ekos/cwx.cgi?EN:01616R>

This is an important opportunity for all of us to have voice in shaping the future of internet for rural Canadians.

Contact bob@albertasouthwest.com if you have ideas or questions regarding the document and process.

UPCOMING

2016 Economic Developers Alberta (EDA) Conference, Kananaskis

Wednesday April 6 to Friday April 8, 2016. Registration and information at www.edaalberta.ca

Montana Governor's Conference on Tourism, Kalispell MT

Sunday April 10 to Tuesday April 12, 2016

Crown Roundtable Conference, Fernie BC

Thursday October 13 to Friday October 14, 2016; mark your calendar!

Alberta SouthWest Box 1041 Pincher Creek AB T0K 1W0

403-627-3373 or 1-888-627-3373

bev@albertasouthwest.com

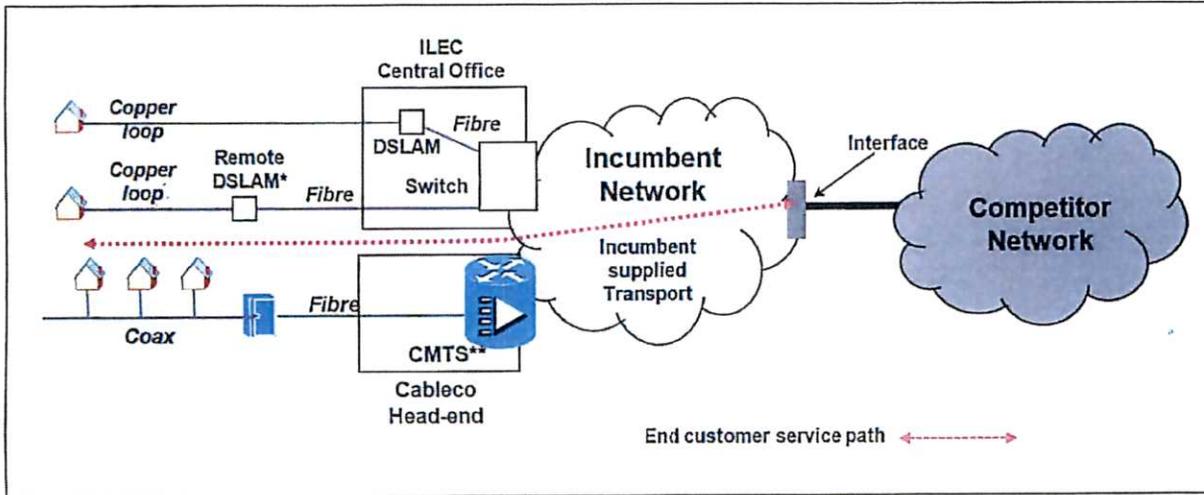
bob@albertasouthwest.com



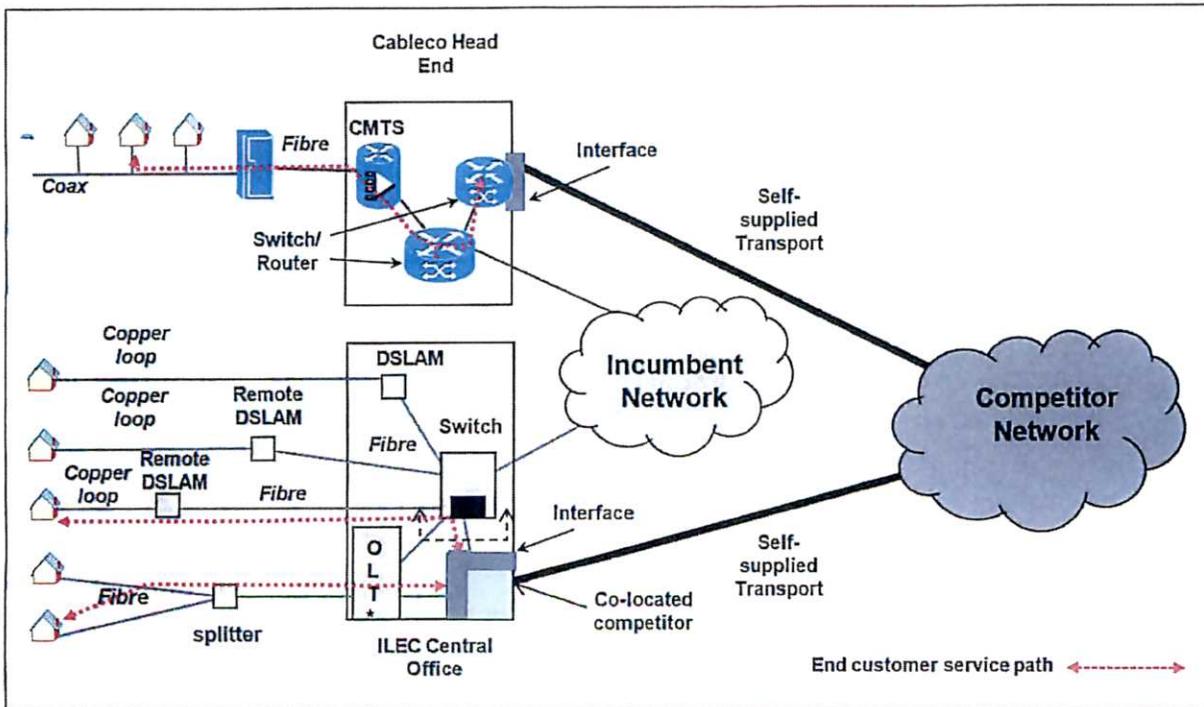


CRTC Commissioner Dr. Linda Vennard (Alberta and NW Territories)

Aggregated Model for Wholesale HSA Services



Disaggregated Model for Wholesale HSA Services



Wendy Kay

From: Councillor Bill Chapman <bchapman@coaldale.ca>
Sent: Monday, February 8, 2016 10:04 AM
To: Administrator for Highway 3 TDA Gloria Roth; CEO Trevor Lewington; Chair Barney Reeves; Chair Marie Logan; Chief Charles Weasel Head; Chief Stanley Grier; Councillor Chantel Timmons; Councillor Jim Turner; Councillor Mark Barber; Deputy Mayor Brent Feyter; Deputy Mayor Darrell Turner; Deputy Reeve Dwight Tolton; Deputy Reeve Henry Doeve; Director John Voorhorst; Director Ron Wiggers; Director Tim Weinberger; EDO Ben Young; Manager Pete Lovering; Mayor Blair Painter; Mayor Chris Spearman; Mayor Dennis Cassie; Mayor Don Anderberg; Mayor Gordon Reynolds; Mayor Henk De Vlieger; Mayor Kim Craig; Mayor Margaret Plumtree SouthGrow; Mayor Rene Gendre; Operations for LTT Mike Pyne; Planner Jeffrey Dowling; President Everett Duerksen; Reeve Brian Brewin; Brian Hammond; Reeve Neil Wilson; Regional Director Doug Paisley; Regional Traffic Safety Consultant for SW Kevin Brandvold; Superintendent Wilco Tymensen; CAO Anna-Marie Bridge; CAO Cris Burns; CAO Cynthia Vizzutti; CAO Dale Brown; CAO Derrick Krizsan; CAO Doug Henderson; CAO Garth Sherwin; CAO Greg Birch; CAO Kalen Hastings; CAO Laurie Wilgosh; CAO Merete Heggelund; CAO Murray Millward; CAO R.K. (Kim) Hauta; CAO Rick Robinson; CAO Shawn Hathaway; CAO Sheldon Steinke; CAO Sue Keenan; CAO Wendy Bateman; Wendy Kay; Administrative Assistant; Mayor Tom Butler; Reeve Lorne Hickey; Reeve Ross Ford; Mayor Henk De Vlieger
Subject: Hwy 3 Economic/Safety Study (Please accept this Attachment as the correct Wording for the Resolution)
Attachments: Resolution in Support of ACP Application.docx

Good morning,

Please accept my apologies as Saturday evening I sent out this same email with a Sample Wording that was incorrect. Please accept this new Attachment as the correct wording for your Resolution of Support.

By way of introduction:

At the regular meeting of the Highway 3 Economic Development Association held on Friday, February 5th, a Motion was passed to request all Municipalities along the Highway 3 corridor to pass Resolutions of Support for a Grant Application being submitted by the Town of Pincher Creek, for the Highway 3 EDA.

Through your support, the Association can apply for funding from the Alberta Community Partnership, Inter-municipal Collaboration Grant to update and develop a study for the Economic and Safety Benefits of Twinning Highway 3, and support for the Town of Pincher Creek as applicant and managing partner.

Attached is the Sample and Wording of the Resolution for your consideration and adoption. It must be submitted by February 24th, to be included in the Grant Application.

We look forward to your favourable response and support through this Resolution.

Sincerely,
Bill Chapman, BA
Councillor
/President - Highway 3 EDA
Town of Coaldale
Cell: 403-330-6791



RESOLUTION

At a regular meeting of the _____ of _____
(Town, Village, etc.) (Name of Municipality)

Held on _____, 2016, the following Resolution was passed:

“BE IT RESOLVED THAT the _____ of _____
(City, Town, Village, etc.) (Name of Municipality)

Supports the Town of Pincher Creek’s application on behalf of the Highway 3 Economic Development Association in support for the application for funding from the Alberta Community Partnership, Inter Municipal Collaboration Grant to update and develop a study for the Economic and Safety Benefits of Twinning Highway 3, and support for the Town of Pincher Creek as applicant and managing partner.

Authorized Representative

Signature

Title

Dated